

ENERGIZE

our

NEIGHBORHOODS



CITY of BOISE

NEIGHBORHOOD ASSOCIATION

ANNUAL REPORT

2018

CELEBRATING BOISE'S UNIQUE + VIBRANT NEIGHBORHOODS

The City of Boise encourages and supports the organization of registered Neighborhood Associations.

Neighborhood Associations are required to submit an annual report in order to retain 'active' status with the City of Boise.

ANNUAL REPORT CHECKLIST

(required documentation)

- Annual Report Form
- Form A: Board Member Information
- Form B: Committee Information
- Articles of Association
- Association By-Laws

NEIGHBORHOOD ASSOCIATION ANNUAL CHECKLIST

Submit Annual Report to energize@cityofboise.org
DEADLINE: January 31, 2019

File Annual Incorporation Report with the Idaho Secretary of State

File Federal and State tax report(s)

Renew tax-exempt status (if applicable)

NEIGHBORHOOD ASSOCIATION ANNUAL REPORT

ASSOCIATION DETAILS

1. Neighborhood Association Name:
2. Who is the assigned representative to receive City development notices?
 - Name:
 - Email:
 - Phone:
 - Address:
3. Complete Form A on page 6 with Board Member information
4. Complete Form B on page 7 with Committee information

ASSOCIATION MEETINGS & ELECTIONS

5. What was the date of your most recent board elections?
6. List **all** of your regularly scheduled meetings for 2019, including annual, board, and any other meetings. Be as specific as possible.

Example:

Meeting Type:	Meeting Date(s):
<i>Annual Meeting</i>	<i>February 28th, 2019</i>
<i>Board Meeting</i>	<i>3rd Thursday of the month except February, July and December</i>
<i>General Membership Meeting</i>	<i>Every other month on the 2nd Tuesday</i>

Meeting Type:	Meeting Date(s):
Annual Meeting	
Board Meetings	
Other:	
Other:	

7. What is the average attendance at Neighborhood Association meetings?

- 0-10
- 10-25
- 25-40
- 40-60
- 60+

8. How do you inform residents about these meetings? Check all that apply.

- Email
- Facebook
- Neighborhood Association Website
- Nextdoor
- Other (Please Specify)

COMMUNITY ENGAGEMENT

9. Please provide information about your mass communication platforms, including but not limited to your Association website, Facebook, listserv, newsletter, and/or Nextdoor.

Example:

Platform:	Page/ Group Name :	Number of Users:	Update Frequency:	Link:
Facebook	LIV Energize Our Neighborhoods	57 Friends	3 times per week	https://www.facebook.com/EnergizeBoise
Website	Energize Our Neighborhoods	N/A	as needed	https://energize.cityofboise.org

Platform:	Page/ Group Name :	Number of Users:	Update Frequency:	Link:

10. Please highlight the association's accomplishments for 2018. Accomplishments may include:

- Neighborhood Events (i.e. Neighborhood Clean Up, Block Party)
- Neighborhood Planning Efforts (i.e. Neighborhood Plan, input on ACHD Planning, etc.)
- Funding Awarded (i.e. Neighborhood Investment Program, Grants)
- Residents recognized at the Good Neighbor Awards
- Partnerships developed with local businesses or other organizations
- Other successful activities, projects or programs

11. What topics would the association be interested in learning more about in 2019?

12. What additional resources would be helpful to your Neighborhood Association?

REQUIRED & SUPPORTING DOCUMENTS

13. **REQUIRED:** Attach a copy of the association's Articles of Association and Bylaws.

14. **OPTIONAL:** Share photographs of events, projects, or neighborhood in general. Attach photographs to the email when submitting the Annual Report Form. [By providing photos, you give the City of Boise Permission to use the images to promote neighborhoods on the website and in printed materials.]

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FORM A: ASSOCIATION BOARD MEMBERS [REQUIRED]

Position	Name	Email	Phone #
<i>Example: President</i>	<i>Mary Smith</i>	<i>marysmith@gmail.com</i>	<i>208-123-4567</i>

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FORM B: ASSOCIATION COMMITTEES [REQUIRED]

Committee Name	Purpose	Chair Person	Email	Phone #
<i>Example: Events Committee</i>	<i>Coordinate all neighborhood events including advertising, food donations, location and scheduling.</i>	<i>Joe Gonzalez</i>	<i>joegonzalez@gmail.com</i>	<i>208-123- 5678</i>